



Powering Today. Protecting Tomorrow.

[Date]

[Employee First and Last Name]

[Street Address]

[City, State Zip Code]

Dear [Employee First and Last Name],

On behalf of Covanta Projects, LLC (Covanta), I am writing to inform you about an unfortunate incident that occurred and was reported on May 20, 2015. An automobile, belonging to a member of the Human Resources department, was broken into and among the items stolen was a Covanta-issued laptop. Covanta and the authorities were promptly notified and Covanta immediately began an investigation to determine what information was contained on the laptop.

Unfortunately, we discovered that sensitive employee information, including your name, address and social security number was housed on the device and to date, the laptop has not yet been returned or found. This is a very regrettable incident and we want you to know that Covanta takes the security of information on our employees and other individuals very seriously.

While we have no indication that your personal information has been misused, we strongly recommend that you review the contents of this letter thoroughly. This letter contains useful information regarding next steps on how you can protect yourself in the months to come.

As a precaution, we have arranged for you, at your option, to enroll in a 12-month credit monitoring service, paid for by Covanta. We have engaged Identity Guard[®] to provide you with its Identity Theft Protection Services. Please refer to the attached enrollment letter for your personal redemption code, a list of the included features and instructions on how to enroll in this service. You must enroll no later than August 31st 2015 by using the assigned code. Once enrolled, you will be covered for one full year free of charge.

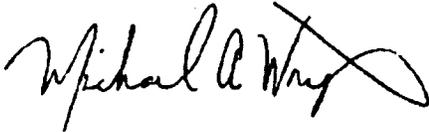
We also highly recommend that you remain vigilant for incidents of fraud and identity theft, by regularly reviewing your account statements and monitoring your free credit reports. If you discover any suspicious or unusual activity on your accounts or suspect identity theft or fraud, be sure to report it immediately to your financial institution. In addition, you may contact the Federal Trade Commission (FTC) or law enforcement to report incidents of identity theft or to learn about steps you can take to protect yourself from identity theft. To learn more, you can go to the FTC's Website, at www.consumer.gov/idtheft, call the FTC, at (877) IDTHEFT (438-4338).

If you discover information on your credit report arising from a fraudulent transaction, you can request that the credit reporting agency delete that information from your credit report file. Under federal law, you are entitled to one free copy of your credit report every 12 months from each of the three nationwide credit reporting agencies. You can obtain a free copy of your credit report by going to www.annualcreditreport.com, or by calling (877) 322-8228. You can contact the credit reporting agencies at:

Equifax PO Box 740256 Atlanta, GA 30374 800-525-6285 www.equifax.com	Experian PO Box 9554 Allen, TX 75013 888-397-3742 www.experian.com	TransUnion PO Box 6790 Fullerton, CA 92834 800-680-7289 www.transunion.com
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If you have any further questions regarding this incident, please call the respective HR Business Partner for your region and department.

Sincerely,



Michael A. Wright
Senior Vice President, Chief Human Resources Officer

COVANTA

Powering Today. Protecting Tomorrow.

[Employee First and Last Name]

[Street Address]

[City, State Zip Code]

Dear [Employee First and Last Name],

Below you will find your personalized redemption code which entitles you to one free year of identity protection through Identity Guard[®]. There is no cost to you however you must enroll no later than August 31st, 2015 in order to be protected. Your one year of protection begins on the day you enroll.

Identity Guard[®] provides essential monitoring and protection of not only credit data, but also alerts you of certain activities that could indicate potential identity theft.

IDENTITY GUARD[®] features include:

- 3-Bureau Credit Report and Scores*
- 3-Bureau Daily Monitoring with NOTIFY EXPRESS Alerts
- 3-Bureau Quarterly Credit Update
- Victim Assistance
- Credit Education Specialists
- Up to \$20,000 identity theft insurance with \$0 deductible**

If you wish to take advantage of this monitoring service, you must enroll by August 31st, 2015.

ENROLLMENT PROCEDURE: To activate this coverage please call the toll-free number or visit the Web site listed below and enter the redemption code. The redemption code is required for enrollment, and can only be used one time by the individual addressed.

Toll-Free: 1-844-465-8051
Web Site: <http://www.identityguard.com/enroll>
Redemption Code: XXXXXXXXXXXXX

In order to enroll, you will need to provide the following personal information:

- Mailing Address
- Social Security Number
- E-mail Address
- Phone Number
- Date of Birth
- Redemption Code

Remember that this is complimentary; no method of payment will be collected during enrollment and there is no need to cancel. We urge you to enroll today. If you have any further questions regarding this incident, please call the respective HR Business Partner for your region and department.

Sincerely,



Michael A. Wright
Senior Vice President, Chief Human Resources Officer

**The scores you receive with Identity Guard[®] are provided for educational purposes to help you understand your credit. They are calculated using the information contained in your Equifax, Experian and TransUnion credit files. Lenders use many different credit scoring systems, and the scores you receive with Identity Guard are not the same scores used by lenders to evaluate your credit.*

Credit scores are provided by CreditXpert[®] based on data from the three major credit bureaus.

**Identity Theft Insurance underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.